

**INTERNAL ASSIGNMENT QUESTIONS**  
**M.A. PUBLIC PERSONNEL MANAGEMENT FINAL**  
**2023**



**PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION**

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

**OSMANIA UNIVERSITY**

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

**DIRECTOR**  
**Prof. G.B. Reddy**  
**Hyderabad – 7 Telangana State**

Dear Students,

Every student of M.A. PPM Final has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **20 marks**. The marks awarded to the students will be forwarded to the Examination Branch, OU for inclusion in the marks memo. If the student fail to submit Internal Assignments before the stipulated date, the internal marks will not be added in the final marks memo under any circumstances. The assignments will not be accepted after the stipulated date. **Candidates should submit assignments only in the academic year in which the examination fee is paid for the examination for the first time.**

Candidates are required to submit the Exam fee receipt along with the assignment answers scripts at the concerned counter on or before **30.06.2023** and obtain proper submission receipt.

**ASSIGNMENT WITHOUT EXAMINATION FEE PAYMENT RECEIPT (ONLINE) WILL NOT BE ACCEPTED**

**Assignments on Printed / Photocopy / Typed will not be accepted and will not be valued at any cost. Only**

**HAND WRITTEN ASSIGNMENTS will be accepted and valued.**

**Methodology for writing the Assignments (Instructions) :**

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days for collecting information on the topic of your assignments. (10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

**FORMAT**

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. NAME OF THE COURSE :
4. NAME OF THE PAPER :
5. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit them in the concerned counter.
8. Submit the assignments on or before **30.06.2023** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

**DIRECTOR**

# **M.A. PUBLIC PERSONNEL MANAGEMENT (FINAL) INTERNAL ASSESSMENT**

## **PAPER - I: HUMAN RESOURCE DEVELOPMENT**

### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)                      5x2=10**

1. Explain the term Human Resource Development.
2. Explain the Rensis Likert's Four Systems of Management.
3. What are the important job characteristics Underlying Job enrichment.
4. Discuss various methods of training.
5. Discuss the term Total Quality Management. (TQM)

### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)                      2x5=10**

1. Discuss the need of HRD and its Significance in Organizations.
2. Evaluate the importance of Human Resource Planning.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (FINAL)**

## **INTERNAL ASSESSMENT**

### **PAPER - II : EMPLOYER – EMPLOYEE RELATIONS**

#### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Syndicalist Theory of the State Employer
2. Employee Conduct and Discipline.
3. Grievance Procedure
4. The Right to Strike.
5. Lok Ayuktha

#### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**2x5=10**

1. Explain the relation and process of Employer – Employee Relation.
2. Explain the various types of Adjudication.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (FINAL)**

## **INTERNAL ASSESSMENT**

### **PAPER - III : INDUSTRIAL RELATIONS & LABOUR LEGISLATIONS**

#### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Objectives of Industrial Relations.
2. Functions of Trade Unions.
3. Importance of Labour Legislation.
4. Minimum Wages Act – 1948.
5. Features of Labour Welfare.

#### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**2x5=10**

1. Discuss the concept and functions of industrial relations.
2. Explain various labour welfare measures undertaken by the employers.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (FINAL) INTERNAL ASSESSMENT**

## **PAPER - IV : COMPENSATION ADMINISTRATION**

### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)                      5x2=10**

1. Elements of Wage and Salary System.
2. Principle of Equal Pay For Equal Work.
3. Meaning and features of Profit Sharing.
4. Concept of Managerial Compensation.
5. Benefits of Superannuation.

### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)                      2x5=10**

1. Write an Essay on the observations of the Pay Commissions I to V ?
2. Discuss the Method of Payment of Provident Fund.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (FINAL) INTERNAL ASSESSMENT**

## **PAPER - V : RESEARCH METHODS**

### **SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Objectivity of Social Science Research.
2. Scientific Method.
3. Identification Research Problem.
4. Methods of data collection.
5. Use of Computers, and interest in Social Science Research.

### **SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**2x5=10**

1. Discuss the nature, Scope, Types and importance of Social Science Research.
2. What is Meant by information and data ? Explain its importance and Sources of data.

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